

Purchasing Department
Madison County Board of Supervisors
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26 April 2016

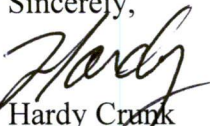
District 1 Supervisor Sheila Jones
District 2 Supervisor Trey Baxter
District 3 Supervisor Gerald Steen
District 4 Supervisor David Bishop
District 5 Supervisor Paul Griffin

Subject: Approval for Veterans Service Officer and his assistant to travel to Columbus the day before training class

Dear Board Members:

On April 4 the board gave approval for Veterans Service Officer Tom Logue and his assistant, Gina Walker, to attend a Veterans Administration training class in Columbus May 11 through May 13. Dr. Logue is requesting that he and Mrs. Walker be allowed to travel to Columbus on May 10 to attend additional meetings that evening. The extra cost for two employees to go a day early would be approximately \$200. The Veterans Service Office has sufficient funds in its budget to cover the additional cost.

Sincerely,


Hardy Crunk
Purchase Clerk